



## The Arthur Companies

### Operations Personnel Job Description

Are you looking for an opportunity to leverage your talents in a growing organization? We have excellent opportunities within The Arthur Companies for people that have a desire to grow in their careers, possess strong customer service skills, have an attention to detail, uphold safety requirements and enjoy working in a team oriented environment.

#### **PURPOSE OF POSITION:**

This position is responsible for assisting with grain and agronomy operations at The Arthur Companies.

#### **RESPONSIBILITIES:**

- Load and unload grain trucks and railcars
- Drive truck for grain and agronomy operations
- Assist with preventative maintenance at our facilities
- Assist with agronomic operations, including custom application
- Adheres to safety policies and procedures.
- Perform other tasks as assigned.

#### **QUALIFICATIONS:**

The ideal candidate will possess the following:

- High school diploma
- Trade or technical secondary education, or related work experience
- CDL preferred, but willing to train for the right candidate
- Excellent customer service skills
- Ability to:
  - lift a minimum of 50 lbs
  - stand for extended periods of time
  - work in dust

#### **ABOUT THE COMPANY:**

The Arthur Companies is a diversified agricultural business that includes grain, agronomy services, birdseed and a fertilizer company. There is a proud tradition of customer service excellence in all that we do that dates back to 1906. We are privately owned and operated, putting business decisions close to our team. Please visit our website ([www.arthurcompanies.com](http://www.arthurcompanies.com)) for additional information.

#### **DISCLAIMER:**

This job description is not a complete description of responsibility, but reflects the general qualifications, duties and/or responsibilities necessary to perform this position. The Arthur Companies reserves the right to revise the job description as circumstances warrant. The Arthur Companies is an at-will employer, which means that either the employee or the company may terminate the relationship at any time, with or without notice, and with or without cause. We are an equal opportunity employer.